

## **Community Donation Request Form**

Thank you for thinking of The Iowa Children's Museum for your upcoming fundraising event! We receive a high volume of requests for donations each month. As a non-profit organization, we are limited in the number of requests we can fulfill. Please review our guidelines below to determine if your organization is eligible to receive a donation. If your organization is eligible, please complete this form and submit it by following the instructions below.

## **Eligible Organizations**:

Nonprofit organizations with a 501 (c)(3) designation Organizations that directly benefit children Schools and scholarship fundraisers Community organizations (libraries, hospitals, etc.) Others to be evaluated on an individual basis

## Ineligible Organizations:

For-profit organizations
Employee incentive giveaways and awards
Second generation requests (for-profit organizations or individuals raising money for another group)
Events benefiting a single person or family

## **Application:**

Organization Name:
Mission Statement:
Tax ID Number:
Organization Website:
Mailing Address:
Organization Contact Person:
Email Address:
Phone Number:
Fundraising Event Description:
Event Date: Date Donation Must Be Received By:
Please submit this form to <b>donations@theicm.org.</b> All donation requests must be submitted at least six weeks in advance of the event date. Donation requests submitted within six weeks of the event date will not be considered. Please do not follow up via phone call or email. Thank you!